

A meeting of the Parish Council was held at **Read & Simonstone Village Hall, 6 East View, Read, BB12 7PS on Wednesday 3rd September 2026 at 7.00p.m.**

Present: Chairman: Councillor R Hanson
Councillors: McKelvey, A Hanson, Anderson, Neary, Hacking, Pollard & Greenhough

In attendance: Clerk A Haines, Cllr M Peplow.

Chair Cllr R Hanson welcomed everyone to the meeting.

1. Apologies for absence

Apologies accepted: None

2. Declarations of Councillors' Interest and dispensations

1.1. To receive declarations of interest from Councillors *on items on the agenda*

None.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)

None

1.3. To grant any requests for dispensation as appropriate

None

3. To approve the minutes of the previous parish council meeting held on 1st July 2026.

Approved.

4. Matters arising from the above minutes not on the agenda

None.

5. Public participation

None.

6. Borough Councillor's Report

Full report attached (Appendix I).

In brief:

- Planning application for 77 houses on Hammond Ground: Cllr Peplow has reproduced his comments so that RPC and ward residents know what was said.
- It remains Cllr Peplow's intention to attend planning committee meeting when this application is addressed to speak. Significant chance this meeting will be delayed further beyond the 24th September due to government revision to planning policy.
- LGR – much greater clarity, RVBC, Lancaster City Council, Preston City Council and LCC will cease to exist, replaced by 4 unitary areas. RV area will elect 14 councillors to the shadow authority in May 2027. Any existing County and Borough Councillors that hold seats within the RV area can seek seats as shadow councillors in 2027 elections for RV area. Current borough councillors will have terms extended to 2028 when RVBC will be abolished. In this way a councillor may have 2 roles, borough councillor and shadow councillor, between May 2027 & May 2028. Number of councillors per area is calculated proportionately (RV is the smallest area).
- 14 councillors are going to be elected from 6 wards, 2 of the wards, the biggest in geographical area, will elect 3 councillors each. and the other 4 wards will elect 2 councillors each. East Whalley, Read and Simonstone used to be in a ward called

Ribble Valley North East (a vast area). This division has now been split into 2 – RV South East (Whalley, Read, Simonstone & Sabden). This ward will elect 2 councillors. Clitheroe has been split into 2 – North & South. These boundaries are only likely to be temporary, but this has been driven by Ribble Valley and not politicians.

- Issues with workload on councillors in new unitary council, with reduced number of councillors, and quality of representation likely to be reduced.
- Seem to want to push more power towards mayors.
- New council name: remains disagreement over this. Provisional name is North Lancashire Council.
- Meadow View Housing Estate – a third meeting to be held at Read & Simonstone Village Hall on 03/09/26. Cllr Peplow thanked Cllr R Hanson for attending the previous meeting held in July.
- Burnt out camper van has now been removed.
- Next councillor drop-in session to be held on Thursday 30th September.

7. Clerk's Report/correspondence:

7.1. RPC don't currently have a website policy/Social media policy **ACTION(S)**: Clerk to circulate draft for discussion at next meeting.

7.2. Clerk has requested access to CCTV app on clerk mobile/laptop as it would be easier to forward footage to PCSO when required. Previously proposed that other councillors could have the app so can be monitored more widely.

7.3. Clerk wrote to Katherine Collinge and Mark Beveridge from RVBC regarding clearing the overgrowth at the garage site on the 9th July. This work has now been done (informed by Mark on the 15th July). The site is still overgrown.

ACTION(S): (i) Cllr Neary to send some photos of garage site to clerk, (ii) clerk to contact RVBC again regarding overgrowth at garage site.

7.4. The Cricket Club has informed RPC that 2 signs have been put up remind and enforce cricket club attendees not to take alcohol off the premises.

7.5. Facebook – Barrie said he was going to look at setting this up as a group rather than a page, still no further on with this although we are gaining more followers.

ACTION(S): Contact Barrie again.

8. Reports from external meetings:

8.1. Police report (Spreadsheet in Appendix II):

July: Assault x 1, Road related offence x 4 (1 x Vehicle obstruction, 1 x nuisance motorbikes (apparently e bikes that maybe belong to someone on Hambledon View but I'm yet to find out who), 1 x unfit to drive through drink or drugs, 1 x drive using mobile phone), RTC x 3 damage only, Criminal damage to vehicle x 1.

The more crimes reported – puts numbers up and increases police presence/resources.

9. Playground report:

Alan Dymond inspected playground. Main concerns – gate and access into field, concrete stump in front of basketball net, now exposed within the grass. Dog walkers using the playground as a shortcut– needs a notice on the new gate informing them not to walk through the playground.

Every time there has been a cricket match on, someone has removed litter.

Waiting on news on grant still – will carry out a lot of this work once we have news.

ACTION(s): (i) Cllr R Hanson to put soil around exposed concrete stump for now, (ii) proceed with sign for playing field, (iii) Cllr R Hanson to thank cricket club for removing playground litter.

10. Allotment Management Committee report:

- 10.1. Up until last week every plot was filled.
- 10.2. One new person on waiting list, 3 waiting to take over particular plots.
- 10.3. Phil Hardman – spoke about the fencing that needed reinstalling
- 10.4. Community plot – had an offer from 2 new allotment tenants to help out with setting this up. Need to set a desired date before winter to set this up. Have discussed getting the Scouts involved as well.
- 10.5. Plot 16B has still not paid additional allotment bond, to hand allotment back in October.
- 10.6. Plot with fence boundary issue – lots of work has been carried out on here.

11. Decision Items:

11.1. Playground inspection

The Annual Inspection was carried out at Read Play Area on 13th August 2026 on behalf of Read PC by Alan Dymond, Morral Play Services. Inspection report has been received and circulated by the clerk on the 2nd September 2026.

11.2. Playground grant application

The clerk submitted a full grant application to RVBC Jubilee & SPF on the 16/07/26 for: Removal of old, worn surfaces beneath individual play items, Excavation of soil/spoil between play equipment and legal disposal, supply of and laying of stone foundations to 150 mm depth and resurfacing with wet pour in black, a durable, safe surface beneath the entire area (approx. 630 spm), Addition of a new hydraulic self closing Easy-gate

There has been no update so far on the status of this full grant application.

11.3. LGR budget considerations

The clerk submitted a report updating members of the LGR decision and LALC's advised budget considerations in the light of Local Government reorganisation.

Things to consider include:

- Savings for future solicitor fees
- Additional workload with LGR
- Tree maintenance
- CILCA award
- Christmas lights
- Election costs in 2027
- Grants and donations – increased demand due to LGR, Scouts, Little Green Bus
- Assets resulting from LGR
- Allotments/lengthsman (budgeting £1000 a year but last year we spent £5000, still a lot of fencing work to be carried out), need to split between allotments and result of village lengthsman work.

ACTION(s): Clerk/RFO to consider above items when drawing up budget.

11.4. Parish elections

Clerk submitted a report updating members on the latest information circulated on LGR and Parish elections

11.5. Plans for Christmas Meal

Discussion on plans. Cllr Hacking has been to Higher Trappe to book – booked for Tuesday 1st December.

ACTION(s): Cllr Hacking to purchase 3 bottles of wine and 3 boxes of chocolates as bingo prizes.

11.6. Plans for Church Gardens light switch on/street light switch on/carols

Discussion. Normally on December the 4th. Street lights to be switched on last week in November. Cllr Hanson has old lights that can be plugged into the mains, placed around hedges.

ACTION(s): (i) Cllr Neary to contact school and vicar to make plans. Switch on at 6pm. Discuss holding carols back at village hall if weather is bad, (ii) donate old battery powered lighting to school.

11.7. Plans for Remembrance Day, including ordering wreaths

Discussion. Goeff Lambert normally orders these

ACTION(s): clerk to contact Goeff to check he is still able to order a wreath on RPC behalf.

11.8. Overgrown hedge notice

Discussion on how to send out. A couple of properties need addressing.

ACTION(s): clerk to email letters to Cllr Neary who will post out.

11.9. Approving risk policy and register

The clerk presented members with a draft risk policy and register for approval. Very comprehensive. Approved.

ACTION(s): clerk to upload to website.

11.10. Tree inspections

The clerk submitted a report presenting a draft tree inspection register to members for approval. Discuss instructing the tree surgeon for 2026/27. Approved.

ACTION(s): Clerk to upload to website.

11.11. Climate crisis action plan

The clerk submitted a report updating members on the status of projects discussed, including grant funding for tree planting and wildflower sowing. Cllr McKelvey met with Carol Edmondson to talk about sowing wildflowers. 2 funds available. Cathy can support through Haytime. Identified 4 areas for sowing wildflower seeds: Small garden at front of Friendship Mill, Church Street Gardens, Straits Lane at top, Allotments.

Chemist quite happy to move planter onto forecourt. Need to replant with small shrubs, bulbs, colourful.

Met with treescapes – no news yet.

ACTION(s): clerk to chase up treescapes – can help with fruit trees?

11.12. Lease update

The clerk has completed all paperwork requested by Houldsworth Solicitors and handed this in at the Clitheroe branch. A £525 deposit has been paid.

No further information to date on progress.

11.13. Community allotment

Covered.

11.14. Read in Bloom

Tiered planters in Padiham are more visually striking.

ACTION(s): Cllr Neary to speak to Burnley Council about this.

11.15. Clerk salary

The clerk submitted a report detailing the pay scale uplift for 26/27

Uplift agreed. Cllr Pollard proposed moving up to pay scale 21, Cllr Neary seconded.

11.16. AGAR report

The clerk submitted a report on the outcome of the external audit.

ACTION(s): clerk to publish report.

11.17. Website imagery update

The clerk submitted a report on options available to upgrade imagery on our website.

ACTION(s): clerk to request current logo and a suitable image be added to website at no extra costs.

11.18. Path on Church Street

The clerk submitted a report on the repairs required to the path and quotes obtained so far. Needs carrying out as it is a hazard. Potentially an issue with the tree roots. Could we lift the flags and putting a stone surface down rather than cutting at tree routes, although may be difficult for people pushing prams. If flags are raised a few inches, it may allow roots more room to grow.

ACTION(s): Cllr Neary to ask Phil Hardman to relay both areas of flags and if possible, minimise amount of root cutting and perhaps raise flags to avoid roots.

11.19. Donations/grants policy and grant towards Scout's new hut

Discussion. No qualms re giving the Scouts a grant, but this is quite a jump. Previous typical grants given out have been in the region of £100. It is a one-off. Say in the offer that this is a donation towards the cost of the hut. Cllr Hacking proposed to support, and Cllr Pollard seconded.

ACTION(s): (i) clerk to inform Scout Group of decision, (ii) clerk to adapt SPC grant policy and application form to review as a decision item at next meeting (differentiated for size of grant).

11.20. Potential local wild fire risks near houses

Discussion. Leylandii hedges/trees with needs are incredibly flammable. Cllr Anderson concerned that people with hedges near houses that may be flammable.

ACTION(s): if 2027 is another dry year put notices on website/by allotments to be mindful of flammable hedges.

11.21. Meadowview housing estate situation

Discussion. The developer went bust before all of the street works were finished. Gullies aren't connected to drains, for some householders this is a very difficult situation. The majority of residents are in agreement – the county have various quotes for the works which are in the region of £100,000. The committee are now trying to get contributions from various organisations. They have asked if RPC would consider supporting the group financially. The parish council feel that it is the responsibility of RVBC to rectify this issue, but as a gesture of goodwill we are willing to support financially from our own reserves, subject to other forms of funding becoming available. Cllr R Hanson proposed donating £100 per house to support the cause, to be taken out of earmarked reserves, and budgeted for in next year's budget.

ACTION(s): Cllr R Hanson to email Cllr Peplow to inform of decision.

11.22. CILCA training

Covered.

11.23. CCTV

Discussed other councillors getting the app, and the installation of the second camera.

ACTION(s): Cllr Neary to chase up the app installation and the installation of the second camera.

11.24. Cooperation with Simonstone Parish Council

There have been a few items that we have corresponded on together. Some items could potentially be worked on collaboratively, such as bypass plan, treescapes, etc. If, as part of reorganisation, what would be thoughts on amalgamating? No idea on whether this would affect parish councils at present. Something to discuss if this ever happens. Various communications on shared costs and training.

12. Read Parish Council Calendar

An opportunity for members to add or amend items.

ACTION(s): (i) newsletter production to be added to calendar, (ii) newsletter draft to be added on October's agenda.

13. Planning applications and decisions:

Planning Application No: 3/2026/0568

Grid Ref: 376105 434841

Proposal: Variation of condition 1 (approved plans) to reference drawings 6219 PO1J; 6219 PO2J and 6219 PO3I on planning permission 3/2023/0118 for retrospective application for extensions to side and rear and first floor (an increase of 300mm to east elevation compared to previously approved applications 3/2021/0428 and 3/2021/1074) and the insertion of an additional window at ground floor on the eastern elevation.

Location: 8 Hammond Drive Read BB12 7RE

Read Parish Council responded on the 13th August with no objections

14. Finance and accounts: Council approved finance report (Appendix III). Update on opening of new allotment account.

ACTION(s): (i) clerk to move funds into allotment savings account and set up budget sheet (also for savings account) and take water meter readings and allotment work out of this account going forwards, (ii) Cllr Neary to submit meter readings.

15. Status of agenda actions agreed in July 2026/Other matters not on the agenda:

- Noticeboard on Straits Lane needs tidying up a bit.
- Village Hall does appear in RVBC community directory

ACTION(s): (i) clerk to get a decorator quote to tidy up noticeboard.

16. Items for next agenda:

- 16.1.** Playground grant
- 16.2.** Budget
- 16.3.** Grant form/policy and make a decision on amounts
- 16.4.** Website/social media policy
- 16.5.** CCTV
- 16.6.** Allotment rents going up, need to send out at the beginning of October
- 16.7.** Remembrance
- 16.8.** Meadow View
- 16.9.** Hammond Ground
- 16.10.** Path on Church Street

Please send items for next agenda to clerk 10 days before next meeting.

The meeting ended at 21.20 pm.

The Next Meeting will take place on 7th October 2026 at 7pm at the Village Hall.

Appendix I: Borough Councillor Report.

BOROUGH COUNCILLOR'S REPORT TO READ PARISH COUNCIL ON 02 SEPTEMBER 2026.

Firstly, regarding **Planning Application Ref: 3/2026/0356 to build 77 houses on Hammond Ground.**

My online comments were anonymised when the Council uploaded them, so I reproduced them in my previous report to Read Parish Council in July so that Ward residents knew what I said. There was a typo in paragraph 7. which I spotted and corrected in the version uploaded to the Council website. I have reproduced the amended paragraph below for accuracy:

7. Read residents report that during times of prolonged heavy rainfall, the manhole cover to the mains sewer running along the A671 already lifts and overflows and that surface water ponds in the southwest corner of the Hammond Ground site and runs across the A671 when it rises above footpath level, affecting traffic safety. The proposed development appears to rely on the existing mains surface water drains and sewers which are already failing during flood conditions. Although the installation of an attenuation basin has been included to the southwest of Hammond Ground in the proposed plans, The risk of this backing up, overtopping and causing a major flood across the A671 is high. In my opinion, even with a SUDS scheme, the development risks creating an unacceptable risk of flooding and breaching POLICY DME6 – WATER MANAGEMENT (10.17) due to the inadequacy of the existing infrastructure.

It remains my intention to attend the Planning & Development Committee Meeting when this planning application comes before it and to request to address the committee for five minutes so that I can speak against the application and ask for planning permission to be refused. It may well come before the Committee on 24 September at 6.30pm so we all need to remain vigilant as to the date but there is now also a significant chance that it will be delayed further as Council Planning Officers re-evaluate the application following the Governments unexpectedly early publication of a further revision to the National Planning Policy Framework (NPPF) which tips the tilted balance test even further in favour of house builders than the previous document. I hope that as many concerned residents as possible attend the public gallery for this meeting when we have a confirmed date to show the strength of feeling against this application.

We now have much greater clarity on **local government reorganisation in Lancashire.** Ribble Valley Borough Council, Lancaster City Council, Preston City Council and Lancashire County Council will cease to exist on 31 March 2028 and will be replaced by a new unitary council covering the former Lancaster, Preston and Ribble Valley Council areas and coming into force on 1st April 2028 ('Vesting Day'). This new Council will deliver the full range of local services (a 'one-stop-shop'). The Ribble Valley area will elect 14 councillors to the 'Shadow Authority' in May 2027, enabling nearly a year of administrative overlap before the new unitary council goes live on 1 April 2028. East Whalley, Read & Simonstone will form part of a new larger four parish ward including Sabden and Whalley, will be called Ribble Valley South East and elect two councillors to the Shadow Authority which will become the new unitary Council. Existing Ribble Valley Borough Councillors including me and Gaye will have our terms extended without re-election from May 2027 until 31 March 2028 to ensure that the Council's business can be wound up smoothly by that date. From 1 April 2028, the 14 councillors elected in May 2027 will be doing the workload of the 44 Borough and 4 County

Councillors previously representing the people of the Ribble Valley area, in my view a huge reduction in local democratic representation. There remains a disagreement over the new Council's Name which was required to be unanimously supported by all four councils it is replacing. The provisional name of North Lancashire Council was not supported by Lancaster, Preston and Ribble Valley councils which all preferred 'Lancaster, Preston and Ribble Valley Council' as it name-checks each area to maintain their identities. Unfortunately, Lancashire County Council has not agreed this name, preferring 'Lancashire' to remain in its title. This matter has been referred to the Government Minister for a decision which we await.

Regarding the **Meadow View Estate** in Read, our third meeting will be held here tomorrow Thursday 3rd September 2026 where we will receive further updates on progress from attending interested parties. I would like to thank Councillor Richard Hanson, the Chair of Read Parish Council, for attending the meeting held on 2 July and hope that the Parish is able to offer its support to the residents as we look at all available options to close the funding gap that residents are trying to close.

The **burnt-out camper van** in the Blackhill Quarry just over the Ward boundary in Sabden was finally removed albeit a few weeks later than expected in my last report.

Our next **Councillor Drop-in Session** is here in Read & Simonstone Village Hall on Wednesday 30 September from 10-11am.

Councillor Malcolm Peplow

1 September 2026

Appendix II: Crime report and statistics

Period	Category													Total
	Burglary	Drugs	TFV	Road-related offence	Road traffic collision	Robbery	Theft	DTV	Assault	ASB	Public order offence	CD	Other	
August '26														
July '26				4	3				1			1		9
June '26			1	1	3			1	2				1	9
May '26		1		6	3			1	2	8				21
April '26				3	2			1		1				7
Mar '26			2	4	2				1					9
Feb '26			1	1	1		1				1			5
Jan '26	1			1	2		2		1	4		1		12
Dec. '25	2				3		1		1	1				8
Nov. '25					3		1		2	0	1	2		9
Oct. '25	1			1	1				4			1		8
Sept. '25	1		1	1			1		1			1		6
August '25	1			1	1		4		1	1		2	1	12
July '25		1	1		1				1					4
June '25				3	1		2		2					8
May '25	1			1	5		1		3					11
April '25				2	3		1			4				10
March '25			1	4	1					4				10
Feb. '25			1	2	2		1							6
January '25								1	2	1				4
Dec.'24		1		1	4		1							7
Nov. '24				3						1				4
October '24				2	3		1			1		2		9
Sept. '24								1	1			1		3
August '24				4				1						5
June'24							1			4				5
April '24	2	1	1											4
October '23	1			1		1	2							5
August '23				1			1	1						3
July '23	1		1				2	2	1	1				8
June '23	1						1		3				1	6
May '23	1		1						1	2		1		6
Total:	13	4	11	47	44	1	24	9	30	33	2	12	3	233

Appendix III: Finance Report

July & August 2026 Account reporting		
Payments		
Date	Item	Amount
01/07/2026	Easy Websites	£ 58.08
02/07/2026	SLCC membership	£ 200.00
09/07/2026	BP to HMRC clerk tax and NI	£ 26.17
09/07/2026	BP to clerk for samsung galaxy	£ 62.49
09/07/2026	SO to clerk SMARTY mobile SIM	£ 3.00
15/07/2026	SO to clerk salary	£ 591.50
17/07/2026	BP to clerk for paper	£ 3.99
17/07/2026	BP to water plus	£ 60.69
17/07/2026	BP to DM payroll services	£ 81.00
30/07/2026	BP to Michael Broughton bond reimbursement	£ 100.00
30/07/2026	bank charge	£ 7.00
03/08/2026	Easy Websites	£ 58.08
06/08/2026	BP to HMRC clerk tax and NI	£ 26.17
14/08/2026	BP to water plus	£ 63.90
17/08/2026	SO to clerk salary	£ 591.50
17/08/2026	BP to Ellison Printing	£ 115.20
18/08/2026	BP to PKF Littlejohn	£ 378.00
31/08/2026	bank charge	£ 7.00
Total		£ 2,433.77
Receipts		
Date	Item	Amount
01/07/2026	Plot 15B bond	£ 5.00
02/07/2026	SPC SLCC membership contribution	£ 155.00
16/07/2026	SMARTY mobile SIM	£ 3.00
24/07/2026	Plot 15D rent & bond	£ 118.55
30/07/2026	Plot 15C rent & bond	£ 118.50
01/08/2026	Plot 15B bond	£ 5.00
Total		£ 405.05
Bank accounts		
	Unity Current:	£ 1,122.47
	Unity Savings:	£ 40,667.81
	Allotments:	£ -
	Total	£ 41,790.28
	Balance brought forward	£ 43,819.00
	Difference from previous month	-£ 2,028.72
Bank reconciliation		
Receipts - Payments		-£ 2,028.72
Difference from previous month		-£ 2,028.72
Do these amounts match?		YES

READ PARISH COUNCIL

read-pc.gov.uk

Cash Flow for the period 1st April 2026 to 31st March 2027

		Actual Income												Total
INCOME	Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	
RVBC Precept	Precept	14,824.00												14,824.00
HMRC VAT Return	VAT Repay		4,350.56											4,350.56
RVBC Grants	Grants	1,000.00												1,000.00
Concurrent Funding	Grants					2,086.00								2,086.00
Other grants	Grants	1,284.00												1,284.00
Rents and licesnses	Other	515.00	61.84	61.85	37.05						3,044.03			3,719.77
Bank interest	Other			191.01										191.01
Other income	Other													0.00
Allotment revenue	Other		30.00	5.00										35.00
Contributions	Switches, bonds and contributions		375		158									533.00
Bonds	Switches, bonds and contributions	30.00	305.00	380	205.00	5.00								925.00
Bank switches	Switches, bonds and contributions													0.00
Totals:		17,653.00	5,122.40	637.86	400.05	2,091.00	0.00	0.00	0.00	0.00	3,044.03	0.00	0.00	28,948.34

READ PARISH COUNCIL

read-pc.gov.uk

				Actual Expenditure														
EXPENDITURE		Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total	Budget	Rem.	
	clerk salary	Admin. Exp.	582.10	582.10	610.30	591.50	591.50	591.50	591.50	591.50	591.50	591.50	591.50	591.50	591.50	7,098.00	7033.10	-64.90
	HMRC (tax/NI)	Admin. Exp.	35.57	35.57	26.17	26.17	26.17	26.17	26.17	26.17	26.17	26.17	26.17	26.17	26.17	332.84	367.20	34.36
	Expenses (mileage, printing, consumables)	Admin. Exp.	1.79	1.79	80.41	3.99		10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	157.98	194.84	36.86
	clerk training	Admin. Exp.														0.00	185.80	185.80
	membership subscriptions	Admin. Exp.		281.16		200.00										481.16	414.47	-66.69
	audit fees	Admin. Exp.		60.00			378.00									438.00	454.64	16.64
	payroll services	Admin. Exp.				81.00										81.00	224.21	143.21
	Insurance	Admin. Exp.			536.00											536.00	679.14	143.14
	Bank charges	Admin. Exp.	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	84.00	74.74	-9.26
	General admin	Admin. Exp.			525.00	65.49		12.00	12.00	12.00	12.00	1,114.50	12.00	12.00	12.00	1,776.99	144.85	-1632.14
	website /IT/computing costs	Admin. Exp.	58.08	58.08	204.71	58.08	58.08	58.08	58.08	58.08	58.08	58.08	58.08	58.08	58.08	843.59	1022.00	178.41
	allotment bond return	Admin. Exp.	50.00			100.00										150.00	200.00	50.00
	Lengthsman	Amenity Exp.														0.00	2076.00	2076.00
	General maintenance	Amenity Exp.	350.00	350.00												700.00	1973.15	1273.15
	Allotments	Amenity Exp.		13.00												13.00	0.00	-13.00
	Bin emptying	Amenity Exp.	603.19													603.19	2530.00	1926.81
	Grass cutting	Amenity Exp.														0.00	1349.63	1349.63
	Utilities	Amenity Exp.	51.66	54.77	203.11	60.69	63.90	55.00	55.00	55.00	55.00	55.00	55.00	55.00	55.00	819.13	868.99	49.86
	Bus stop cleaning	Amenity Exp.	35.00		35.00				35.00		35.00		35.00			175.00	217.98	42.98
	Playground inspection	Amenity Exp.						210.00								210.00	142.22	-67.78
	Playground equipment contingency repair	Amenity Exp.														0.00	900.00	900.00
	Other expenses	Amenity Exp.		60.00			115.20									175.20	1000.00	824.80
	Christmas tree lights	Sundry Exp.								4,266.00						4,266.00	1220.00	-3046.00
	Christmas party Higher Trapp	Sundry Exp.														0.00	400.00	400.00
	Remembrance Sunday	Sundry Exp.														0.00	50.00	50.00
	Village Hall Hire	Sundry Exp.														0.00	400.00	400.00
	Donations	Sundry Exp.														0.00	100.00	100.00
	Other Sundry expenses	Sundry Exp.														0.00	200.00	200.00
	Playground capital	Capital Exp.														0.00	5000.00	5000.00
	Allotment capital	Capital Exp.														0.00	2500.00	2500.00
	Other capital	Capital Exp.														0.00	2500.00	2500.00
		Totals:	1,774.39	1,503.47	2,227.70	1,193.92	1,239.85	969.75	794.75	5,025.75	794.75	1,862.25	794.75	759.75	18,941.08	34,422.96	15,481.88	

Budget pots	Amount 1st April	Expenditure	Amount 31st March 2027
Expenses	24,423	5,505.56	18,917.40
General reserves	13,096		13,095.56
Allotment bonds	6,040		6,040.00
Earmarked reserves	7,006.81		7,006.81
Allotment revenue	35.00		35.00
Allotment fees	1476.12		1,476.12

DRAFT

Appendix iv: Actions from minutes

Minute	Action	Status
7.1	Clerk to circulate draft website and social media policy for discussion at next meeting.	
7.3	Cllr Neary to send some photos of garage site to clerk	
7.3	clerk to contact RVBC again regarding overgrowth at garage site.	
7.5	clerk to contact Barrie again regarding Facebook	
9	Cllr R Hanson to put soil around exposed concrete stump for now	
9	proceed with sign for playing field	
9	Cllr R Hanson to thank cricket club for removing playground litter.	
11.3	Clerk/RFO to consider above items when drawing up budget.	
11.5	Cllr Hacking to purchase 3 bottles of wine and 3 boxes of chocolates as bingo prizes.	
11.6	Cllr Neary to contact school and vicar to make plans regarding Christmas light switch on	
11.6	RPC to donate old battery powered lighting to school.	
11.7	clerk to contact Goeff to check he is still able to order a wreath on RPC behalf.	
11.8	clerk to email hedge letters to Cllr Neary who will post out.	
11.9	clerk to upload risk policy and register to website.	
11.1	Clerk to upload tree register to website.	
11.11	clerk to chase up treescapes – can help with fruit trees?	
11.14	Cllr Neary to speak to Burnley Council about tiered planters.	
11.16	clerk to publish finalised AGAR report in appropriate communication streams	
11.17	clerk to request current logo and a suitable image be added to website at no extra costs.	
11.18	Cllr Neary to ask Phil Hardman to relay both areas of flags and if possible, minimise amount of root cutting and perhaps raise flags to avoid roots.	
11.19	clerk to inform Scout Group of grant decision	
11.19	clerk to adapt SPC grant policy and application form to review as a decision item at next meeting (differentiated for size of grant).	
11.2	if 2027 is another dry year put notices on website/by allotments to be mindful of flammable hedges.	
11.21	Cllr R Hanson to email Cllr Peplow to inform of decision on Meadow View contribution	
11.23	Cllr Neary to chase up the app installation and the installation of the second camera.	
12	newsletter production to be added to calendar	
12	newsletter draft to be added on October's agenda	
14	clerk to move funds into allotment savings account and set up budget sheet (also for savings account) and take water meter readings and allotment work out of this account going forwards	
14	Cllr Neary to submit meter readings.	
15	clerk to get a decorator quote to tidy up noticeboard.	